

## New-ark Area Emmaus Community Directory Update Form

**For Update of Telephone Number, Postal Address and/or E-mail Address;  
to Request the Mailing of Printed Newsletters; and to Request Removal from the Mailing Lists**

Feeling left out? Not getting notified of Community events? It might be because we don't have your current Community Directory information!

Maintaining accurate postal and e-mail addresses is necessary to be able to communicate news of interest to the Community in a timely and affordable manner. Also, **when assembling live-in teams for upcoming walks, we rely upon our Community Directory information for the phone numbers to contact prospective team members.**

**Please fill out this form to let us know that you've moved, or that your telephone number has changed, or that you have a new e-mail address. You may also use this form to request removal from the community's mailing / emailing lists.**

Lastly, printing and mailing of the Community's *The Ark* newsletter is quite costly; however, the New-Ark Area Emmaus Board wants to ensure that folks are receiving adequate communication about the community. **If you wish to receive a printed copy by U.S. mail, please indicate that on the form; otherwise you will receive email notification of the availability of the newsletter.**

And of course, any information you provide will only be used for Community purposes.

-----  
NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

PHONE: (\_\_\_\_\_) \_\_\_\_\_ -- \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY-STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

YOUR COMMUNITY, WALK #, AND TABLE NAME: \_\_\_\_\_

OLD E-MAIL ADDRESS : \_\_\_\_\_

NEW E-MAIL ADDRESS : \_\_\_\_\_

**I WISH TO RECEIVE THE FOLLOWING COMMUNITY EMAILS (PLEASE CHECK ONE):**

ALL Emails       Community Notices only       Prayer Requests only

**I WISH TO RECEIVE PRINTED COPIES OF *THE ARK* NEWSLETTER BY U.S. MAIL:    NO    YES**

**PLEASE REMOVE MY NAME FROM THE COMMUNITY MAILING/EMAILING LISTS:    NO    YES**

Mail to:            Communications Chair  
                         The New-Ark Area Emmaus Community  
                         c/o First United Methodist Church  
                         P.O. Box 729  
                         Newark, OH 43058-0729